



Weare Public Library
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Board of Trustees
Raymond J. Kelly, Chairman
Susan Morin, Treasurer
Terri Wahnowsky, Secretary
Paul Marsh, Alternate
Jill Tacy, Alternate

Christine Hague, Director

Board of Trustees Meeting Minutes

Thursday, September 4, 2008

Present: Ray Kelly, Susan Morin and Terri Wahnowsky, Trustees; Paul Marsh, Alternate Trustee; Chris Hague, Director.

Chairman Kelly called the meeting to order at 6:32 p.m.

Acceptance of Minutes:

The minutes from the August 7 meeting were corrected. The date of the meeting was written August 6, it should have been August 7. Treasurer Morin moved to accept with correction; Chairman Kelly seconded.

Public Hearing:

There was no public hearing scheduled.

Reports:

Director's Report

The report was discussed. Further to the Friends section, the book and bake sale on August 30 made \$2,457.53, a couple of hundred dollars more than last year. Also, the terms under which the library can receive the IBM grant earned by former volunteer Roland DuFour have changed and the library will now apply for \$1,000 cash in lieu of hardware for the Friends.

The windows were finished today and Director Hague said David Bowers was a pleasure to work with and did an outstanding job.

Old Business:

Investment Policy

Alt. Trustee Paul Marsh's draft has been accepted as policy. Secy. Wahnowsky will set in letterhead and send to Tom Ladd and Terry Knowles, with a copy to Director Hague and all the Trustees.

Hiring Selection

Karen Metcalf has accepted the position of long-term substitute – Library Assistant and started today. She will work 31 hours per week until May 15, 2009. She comes on board with two questions: 1) Will she get vacation time? 2) Will we pay for her to train? In keeping with the current personnel policy, the Trustees voted to give one week of vacation after six months of

employment. The Trustees will defer the decision to reimburse training fees and/or mileage until the details of the course are given, e.g., when, where, relevance to position.

Page Position

Barbara Lutz has informally indicated that she will be leaving at the end of Sept. Dir. Hague will post a page position for 11 hours per week in the afternoons, Mon. through Thurs. until 6 PM on the main floor.

Non-Public Session

Chairman Kelly moved per RSA 91-A:3E to go into non-public session. Treasurer Morin and Secy. Wahnowsky agree. Non-public session begins at 7:28 PM.

Secy. Wahnowsky moved to come out of non-public session at 7:44 PM. Treas. Morin and Chairman Kelly agree.

In the non-public session, a decision was made to develop a specific set of questions for the Page position and for Chairman Kelly to accompany Director Hague in all interviews.

New Business:

2009 Budget

Once again, Dir. Hague has done a masterful job at coming up with a budget that is bare, but covers our bones for the winter and beyond. With a few minor tweaks, it is ready to present to the town on their requested form.

Building Projects

The Planning Board did not receive the library's original request to be on the CIP for a new building in 2013. We need to resubmit.

Brick Work: There is more involved than we received in the warrant article. There are historic preservation issues that require using the same kind of mortar that was used when the building was constructed. Dir. Hague is having a hard time getting anyone to quote the job. She contacts people who say they will come and then don't show. The Historical Society is having similar issues with the brick work on the Stone Building. If they can get someone, the hope is that the same contractor will help the library. The situation is similar with the roof and walkways repairs. Dir. Hague continues trying to find someone to give quotes.

Benefit Review Committee

Should the library portion be on a separate warrant article? Chairman Kelly says "yes".

Next Meeting

October 2, 2008 at 6:30 p.m.

Meeting adjourned at 8:36 p.m.

Terri Wahnowsky
Secretary