



*Weare Public Library*

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*Board of Trustees*

Raymond J. Kelly, Chairman  
Susan Morin, Treasurer  
Lynn Hanna, Secretary  
Paul Marsh, Alternate  
Terri Wahnowsky, Alternate

Christine Hague, Director

Weare Public Library Trustees Meeting

*Unapproved draft*

March 1, 2007

Present: Ray Kelly, Susan Morin, Trustees; Paul Marsh, Alternate Trustee; Chris Hague, Library Director.

Meeting called to order by Chairman Kelly at 6:30. Minutes of February meeting reviewed. Grammatical change in first paragraph to read: " Under "Old Budget" the 3<sup>rd</sup> line should read: ' paid leave for the employees of the town *versus* the employees of the library'." Minutes approved by consensus as amended.

*Old Business:* The trustees reviewed the librarian's report for February. Hague reported progress on wireless internet access, saying that the new wireless system was put in place just hours before the meeting. She said that John Corbett of Henniker Computer Services had satisfactorily resolved questions about billing and monthly activity. Questions about the default budget and a short explanatory program about article 16 were discussed briefly. The Cable Committee is in the process of installing equipment and will broadcast the explanation when the equipment is ready. The trustees agreed that advocating for a sound budget is a responsibility, and did not consider that outside their role.

*New Business:* The trustees reviewed a draft Internet policy, noting necessary changes. Much time was spent discussing an additional policy to cover wireless use. Hague explained that library staff could not monitor wireless access for patrons but said that it would be shut off during long periods when the library is closed, to prevent use of the parking lot, which is needed for Legion and town hall functions. She said that a laptop computer has been requested through an IBM Community Grant, and would be used as needed when public access computers were in high demand. The trustees agreed on a wireless Internet use policy which will be typed and presented for approval on April 5.

Hague brought up safety issues mentioned in the Joint Loss Management Committee's inspection report. She said that the Board of Selectmen was asked to consider these issues a priority if funds became available later in the year but that the library presently did not have money available to act on these needs. There was discussion of the library's emergency lighting and the need for smoke detectors in the Paige Room. Hague said these were priced by former Selectman Leon Methot, but she does not have a cost estimate. She was asked to contact Fire Chief Richards for assistance in determining what is needed before considering prices.

The trustees opened bids for the 2007 lawn care season. In a lengthy discussion, they reviewed in detail the bids submitted. They asked numerous questions about quality of work, reliability, extra services, and language of responses to the bid proposal. Discussion included experience, timely response when service is needed, service history, and response to RFP –defined job specifications and required payment schedule. After setting aside one non-responsive bid the trustees approved by 3-0 vote to contract Nurturing Nature, which they considered to be the most consistent with the specifications in the request for proposals.

The next meeting will be at 6:30 PM on April 5, 2007. Vote to adjourn passed at 8:50 PM.

Respectfully submitted,  
Christine Hague  
Temporary Recorder